

Icelandic identification number ( <i>kennitala</i> ) of the seller	Permanent number of the vehicle	Icelandic identification number ( <i>kennitala</i> ) of the buyer	Date of bill of sale
Identification number of co-owner	Vehicle registration number	Identification number of co-owner/keeper	Vehicle make:
The insurance company of the purchaser/keeper must be indicated below, unless the vehicle is a trailer or towed vehicle.			Use category - rental vehicle
80 <input type="checkbox"/> Sjóvá-Almennar tryggingar hf.    70 <input type="checkbox"/> Tryggingamiðstöðin hf. <input type="checkbox"/> _____ 90 <input type="checkbox"/> Vátryggingafélag Íslands hf.    10 <input type="checkbox"/> Vörður tryggingar hf. <input type="checkbox"/> Trailer / towed vehicle			<input type="checkbox"/> It is hereby requested that the vehicle's registration be changed from the use category "Rental vehicle" to "General-use vehicle".
<b>The seller must be the registered owner, and the seller, purchaser and co-owner must be at least 18 years old (cf. the instructions).</b>			
Name of seller		Name of buyer	
Name of co-owner		Name of co-owner <input type="checkbox"/> Name of keeper <input type="checkbox"/>	
Address of seller		Address of buyer	
<b>Please provide email addresses below.</b>			
Email address of seller		Email address of buyer	
<b>The seller, buyer, co-owner and keeper must sign the request. A proxy is required when signing on behalf of any of these parties (cf. the instructions).</b>			
Signature of seller		Signature of buyer	
Signature of co-owner		Signature of co-owner/keeper	
<b>Witnesses must have reached the age of 18.</b>			
Witnesses to the signature(s) of the seller/co-owner		Witnesses to the signature(s) of the buyer/co-owner/keeper	
ID numbers		ID numbers	

### INSTRUCTIONS FOR THE NOTIFICATION OF TRANSFER OF VEHICLE OWNERSHIP

**Registration denied:** Should the Notification be incomplete or any requirements unfulfilled, no transfer of ownership will be registered.

**Notifier of the transfer of ownership:** Both the seller and the buyer are responsible for the Notification, so each party is encouraged to retain a copy of this form, whether by photocopying it or by signing extra copies.

**Receiving and recording the Notification:** This Notification must be presented to the Road Traffic Directorate or an inspection office within seven days of the transfer. The actual registration, however, occurs only at the Directorate; those wishing to have the transfer registered immediately must have the Notification brought straight to the Directorate.

**Age of parties to the transfer:** If the seller, buyer or co-owner is under age 18, approval by the Regional Magistrate is required for the purchase or sale, cf. the first paragraph of Article 69 of the Act on Legal Competence, No.71/1997.

**Signatures:** The seller, buyer, co-owner and keeper must sign the Notification themselves; if the Notification is signed on anyone's behalf, it must be accompanied by a proxy statement (note "Contents of proxies" below). On behalf of legal entities (seen here as companies entered in the Enterprise Register), the general manager or a person with signature authority must sign.

**Witnesses to signatures:** There must be witnesses to the signatures of the seller/co-owner and buyer/co-owner. These witnesses must be aged 18 or older, and must sign their names and write their ID numbers.

**Contents of proxies:** When the Notification is signed by proxy, a proxy statement must accompany the Notification and include the name and ID number of the proxy holder, the permanent number of the vehicle, date of the proxy and signature of the proxy giver. There must be two witnesses, aged 18 or over, to the signature of the proxy giver.

**Insurance company:** The insurance company must be named with which the new owner (keeper) plans to insure the vehicle. Although no insurance company must be named in the case of a trailer or towed vehicle (for example a caravan or tent trailer), the appropriate box must be marked.

**Vehicle fee:** No ownership transfer will be registered unless outstanding vehicle fees have been paid (due dates are 1 Jan. and 1 July). The registered owner on the due date bears responsibility for paying the fees, even if notification of the sale of the vehicle was received by an inspection office by the due date. In order to request a registering of ownership transfer by the due date, the notification must have reached the Road Traffic Directorate by the due date and must be acceptable for registration.

**Weight tax based on the kilometre reading:** In order to pay the weight tax according to distance driven, the odometer must be read during the seven days immediately prior to submitting the Notification of Transfer of Vehicle Ownership to the Road Traffic Directorate or an inspection office. No ownership transfer will be registered unless the weight tax based on that kilometre reading has been paid.

**Co-owners/keepers:** The appropriate box should be marked if a co-owner or keeper is specified when purchasing the vehicle. The co-owner and keeper must also sign the Notification.

**Transfer of ownership upon death of the owner:** When ownership is transferred due to death, all of the heirs, or the spouse provided s/he has a residence permit, must sign the Notification of Transfer of Vehicle Ownership. The residence permit, permission for a private settlement, a property settlement award, or a statement from a regional magistrate must be presented along with the Notification. Each of these documents must have been approved by a regional magistrate, and any particular party who was granted a proxy to sign on behalf of heirs or the spouse must present a proxy statement.

**Vehicles eligible for input tax credit:** A vehicle with registration plates showing VAT deductibility (red-and-white plates) is exclusively to be used in operations subject to VAT. Any buyer not intending to use the vehicle exclusively for such operations must switch to normal plates (blue-and-white).

**Rental vehicles:** If the new owner of a car rental vehicle plans to use it for general purposes, s/he may request a change in the use category in the upper part of this form.

**Registration certificate:** When the transfer of ownership has been registered, a new registration certificate will be issued and sent or handed over to the vehicle's owner/keeper.

**Payment:** A fee must be paid for the Notification of Transfer of Vehicle Ownership.

**THE ORIGINAL COPY OF THE NOTIFICATION OF TRANSFER OF VEHICLE OWNERSHIP MUST BE  
SUBMITTED TO THE ROAD TRAFFIC DIRECTORATE.**